

15 October 2018

**NOTICE OF CHANGES TO SUBMISSION GUIDELINES  
ACTA CRIMINOLOGICA: SOUTHERN AFRICAN JOURNAL OF  
CRIMINOLOGY**

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**As of 15 October 2018, *Acta Criminologica* will not be accepting multiple submissions from the same author(s) within any given publication year.**

In March 2017, the DHET instituted the following rule: (5.10(c)): *At least 75% of contributions published in the journal must emanate from multiple institutions.* In other words, only 25% of articles may be from one university/organisation.

*Acta Criminologica* continues to receive multiple submissions from the same author(s) within the same year. This poses significant challenges for the journal, including making the application of Rule 5.10(b) above difficult to apply.

Against the background of the DHET criteria, the need for *Acta* to ensure a diversity of publications (institutional, author and disciplinary diversity), and to increase opportunities for emerging and other researchers, this practice of submitting multiple papers per annum will no longer be accepted.

*Acta* will therefore limit the number of articles submitted in any one publication year to:

- a) **One (1) first authored paper** or
- b) **Two (2) co-authored papers, per annum.**

In other words, the submission(s) should not add up to more than one Publication Subsidy Unit per author per annum as per DHET Policy document on research outputs.

*Acta* will be going onto an online platform in 2019. Any additional papers to those originally submitted will be automatically rejected. The system will respond with: “You have exceeded the annual submission limit”. This rule applies to both General Editions and Special Editions.

However, there is a caveat to the above new guidelines on number of papers submitted by one author (or co-authors) per annum, in that if a submitted article has been accepted for publication a new submission may be made but again on the understanding that such submission will be placed in the review system for processing only in the following publication year.

Kind regards,  
On behalf of the Editorial Board of *Acta Criminologica*



Prof Lillian Artz  
Editor-in-Chief  
*Acta Criminologica*